

GRETTON PARISH COUNCIL

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www.grettonparishcouncil.co.uk

Minutes of the Meeting of Gretton Parish Council held on Monday 10 February 2025 at 7.30pm at Gretton Village Hall, 61 Kirby

Road, Gretton NN17 3DB

Present: Cllrs Lilley, Fox, Husk, Nicholls, Wright, Newby, Blamire,

In Attendance: T Smith(PLR & NHW)), PCSO Wallace, S Gray (Traffic Committee member), C Watts Clerk

25/022 **To receive and approve apologies for absence.**

Cllr Turner

Cllr Thompson

Councillor K Watt

RESOLVED: Approved

25/023 **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.**

There were no declarations of interest

RESOLVED: Approved

25/024 **To receive and approve for signature the minutes of the meeting held on 13 January 2025**

Minutes signed without amendment.

RESOLVED: Approved. Votes – all in favour.

25/025 **Open Forum**

Prior to the Open Forum the Chair welcomed the new PCSO Ali Wallace to introduce herself to the Parish Council. A brief introduction was given by the PCSO and she shared that there is now a new PC (Callum Crabb) appointed to the Village.

A resident was in attendance in relation to the muck being left on Gretton Brook Road by lorries leaving the site. The question was asked had the owners of the site been contacted. The PCSO shared that there is a law in relation to clearing of roads as it could be a skid risk.

Action: Cllr Newby to collate information needed to identify operators and work with the PCSO and the resident. The Clerk to write to the operators to request that they ensure that wheels are cleaned before vehicles leave the site.

The same resident raised the question did the Parish Council know the nature of the work going on at Dunlop Close. Cllr Newby shared that there is Underground power lines being worked on.

Action: Cllr Newby to collate information needed and work with the PCSO and the resident.

RESOLVED: Approved

25/026 **To receive a report from Corby Rural Division, North Northamptonshire Council**

No Report Received due to Councillor K Watt not in attendance

RESOLVED: Approved

25/027 **To receive a report from the Police.**

At the meeting PCSO shared that nothing major to report from the Village.

She shared that she has requested a sign for Deer Crossing on Gretton Brook Road. There has been a request for a speed gun to be operated on Corby Road. The PCSO to follow up.

A date is to be confirmed for the next Beat Bus. The PCSO will advertise once this date is confirmed.

The PCSO shared that they would attend the next Speed Awareness Day.

The Chair asked the PCSO if they would be available for village walkarounds to assist with parking issues around the village. The PCSO confirmed this is something they would be involved in. The PCSO confirmed that she has the contact details of the Parking Enforcement team and will work with them to help with the parking problems in the village.

Action: The Clerk to contact the PCSO via email

RESOLVED: Noted

25/028 **To receive a report from the Police Liaison Representative and Gretton Neighbourhood Watch Co-ordinator**

Nothing to report

RESOLVED: Approved

25/029 **To receive a report from the following Working Groups:**

24/029a Neighbourhood Plan and Local Plan matters – Cllr Lilley

Before the meeting Cllr Lilley submitted her report (full report available on the PC Website)

At the meeting Cllr Lilley asked if there had been a siting of the shed on the Recreation Ground confirmed.

Action: Cllr Fox to feedback to Cllr Lilley after the Recreation Ground meeting being held on 13 February 2025

At the meeting Cllr Newby raised the point that he was very disappointed in the Planning Meeting that himself and The Chair attended. He shared that he would like to propose a response to NNC raising the concerns of the process.

Action: Cllr Newby to prepare a letter for review by the Parish Council.

RESOLVED: Approved

25/029b **Highways Working Group – Cllr. Thompson**

Before the meeting Cllr Thompson submitted his report (full report available on the PC Website)

Prior to the meeting Steve Gray (Traffic Committee member) shared a Parking Policy for review by the Parish Council. The Chair raised the point should it be called a Parking Guidelines report as the Parish Council don't have the legal powers to enforce.

Action: The Parking Guidelines paper to be published on the website

The PCSO and S Gray to work together on cards/flyers for cars deemed to be incorrectly parked.

S Gray asked if the Parish Council would provide four Hi-viz Jackets to the Traffic committee with On Behalf of Gretton Parish Council on the back of the jacket.

He shared that there is another Speed watch campaign from 3 May – 31 May and that volunteers are needed.

The PCSO confirmed that herself and PC Crabb would attend.

Cllr Lilley shared that the Parish Council have received a form to be completed from the metropolitan funding group that awarded the grant for the TVAS camera.

Action: The Clerk to contact the TVAS supplier and complete the form.

S Gray shared that not all yellow lines that were approved have been completed in the Village.

Action: Cllr Lilley to liaise with S Gray and contact Highways/NNC for an update.

RESOLVED: Approved

25/029c Community –buses, doctors’ surgery, school liaison – Cllr.Husk

Before the meeting Cllr Husk submitted her report (full report available on the PC Website)

RESOLVED: Approved

25/029d Environment –trees, Pocket Park, litter collecting groups-Cllr.Newby

Before the meeting Cllr Newby submitted his report (full report available on the PC Website)

RESOLVED: Approved

25/029e Recreation ground – Cllr.Fox

Before the meeting Cllr Fox submitted his report (full report available on the PC Website)

At the meeting Cllr Fox asked for approval to carry out electrical testing on the Floodlights.

It was shared that the planning of the Fun day will be discussed at the next Recreation Ground meeting.

RESOLVED: Approved

25/029f Sports and Social Club – Cllr.Nicholls

Before the meeting Cllr Nicholls submitted his report (full report available on the PC Website)

At the meeting the Chair raised the question asked from Cllr Nicholls report in relation to Conflict of Interest in the Recreation Ground Sewage Project. Cllr Lilley has shared that the delay in receiving full spec and costings is a cause for concern.

Action: Cllr Lilley to contact Cllr Thompson to discuss the need for him to declare an interest if he is to become the subcontractor for the project.

Action: Cllr Lilley to contact the contractor for an update on works.

RESOLVED: Approved

25/029g Youth Council and Social Media – Cllr.Blamire

At the meeting Cllr Blamire shared that the Website has been updated with all current reports and it was agreed that the Website is greatly improved with good formats and links for activities around the Village.

RESOLVED: Approved

25/029h Update from Improvements and Efficiency’s Group

Prior to the meeting Cllr Turner submitted two Policies for approval and signature. Cllr Lilley asked the Group for priority to be given to all Statutory policies to be updated and approved by the April meeting as they will need to go in the Packs for new Councillors in May.

RESOLVED: Approved

The two Policies received were approved for adoption and signed by the Chair.

20.23pm T Smith, S Grey, and the PCSO left the meeting.

25/030

To Discuss the process for the Annual Parish Meeting

At the meeting it was discussed whether the Annual Parish Meeting should happen this year due to Elections.

It was agreed that information needs to be published explaining that an Annual Parish Meeting is not a Parish Council meeting. It is co-ordinated by the Parish Council for all the groups within the Village.

Action: Cllr Lilley to draft an email to be reviewed by the Cllr's to send to all the Groups in relation to having an Annual Parish Meeting this year

RESOLVED: Approved

25/031

To Discuss the steps for the Election

Prior to the meeting Cllr Lilley shared reports on the steps leading up to an Election. At the meeting The Chair asked the Cllr's to share if they were planning to stand at the next Election.

At the meeting Cllr Lilley shared that the existing council need to ensure that there are enough nominees coming forward for a contested Election.

NCALC have suggested if an existing Cllr is not going to stand then they should try to recruit two nominees, and if a Cllr is standing then they should try to recruit one nominee.

Cllr Lilley shared the timelines and deadlines for the Election and Nomination process.

Action: The Clerk, Chair and Cllr Blamire to work together on Publicity Campaign

Action: The Council to work on promoting the Election and share what a Parish Council can and cannot do.

Action: The Clerk to work on preparing Packs that new Cllr's will need.

Action: Posters to be prepared and posted around the Village.

RESOLVED: Approved

25/032

To Discuss the 25/26 Mowing Tender

Prior to the meeting the Clerk shared correspondence received from NNC in relation to Gretton Parish Council the opportunity to carry out the mowing of grass within the public highway of Gretton.

Action: The Clerk to respond to NNC asking for an extension of the submission date of the forms. The Clerk to also point out that the amount to be awarded should the Parish Council decide to carry out the mowing of grass within the Public Highway of Gretton is £75.70 lower than the previous two years. The Clerk to also ask for the specification of the area covered.

Prior to the meeting Cllr Wright shared draft Mowing and Hedge cutting tenders. Feedback was provided by Cllr's to Cllr Wright and these amendments will be included in the final tenders.

Action: Cllr Wright to send the completed Tenders to the Clerk for issuing to a selection of Contractors who have confirmed an interest in this contract

Action: Clerk to email the tenders.

RESOLVED: Approved

Comfort Break 20.56pm

25/033

Planning Applications received.

NC/25/00002/LBC

Re : Lime repointing on three areas of main building namely: 1. Gable end south/east side 2. Upper gable end section north/west side 3. Lower gable end section north/west side.

At: 6 Caistor Road Gretton North Northamptonshire NN17 3DL

Action: The Clerk to respond to NNC with no objections from the Parish Council

RESOLVED: Approved

25/034

To Discuss the Reconciliation of Allocated Funds report between the Budget and Bank Report

At the meeting Cllr Wright shared a paper copy of this report and shared that he has prepared this report to reconcile the Budget and the Bank reports as at end of December.

A proposal was raised to use this report to have a revised starting figure on the allocated section of both the Budget report and the bank report.

The Chair and Clerk thanked Cllr Wright for the work put into this task.

RESOLVED: Voted All Approved

25/035

To Discuss Action List Report which has been created to view status of items from previous meetings

At the meeting Cllr Lilley talked through the Action List and asked all Cllr's and the Clerk to update any actions with their names against them.

Items raised included,

The siting of the Grit Bin on Clay Lane and the wooden Fence not being fully removed

Action: The Chair to contact the resident in relation to the fence and NNC to ask if the Bin can be made more central in its location.

Overgrown Hedges behind Allotments.

Action: The Clerk to contact NNC

Cycle lane between Gretton and Priors Hall.

Action: Cllr Newby to update after his meeting with Lucy Hoars so that the feasibility study can be completed so the grant can be applied for.

Cllr Blamire shared that she is currently still trying to get the missing bin at the bus shelter replaced.

RESOLVED: Approved

25/ 036

To receive a report on any correspondence received since the previous meeting.

1 Correspondence received from cannister found at Church Gap

Action: The Clerk to forward the email to the PCSO

2 VE Day 80th Anniversary 8 May 25

Action: The Clerk to check previous emails

3 Planning Objection feedback received from resident in relation to Kirby road housing development passed at the Planning committee meeting in January

Action: The Clerk to reply thanking the resident and sharing the Parish Council's thoughts that they agreed with their points raised.

4 Correspondence received from Geddington Clerk in relation to EV Charging points

Action: The Clerk to reply we don't have any but we would be interested in following their project.

5 Email received from resident in relation to Annual Parish Meeting Cllr reports and traffic issues

Action: The Clerk to reply to the resident answering the questions raised

6 Correspondence received re a Risk assessment request and life saving aid at the Pond at the Pocket Park.

The existing precautions in place were discussed including signage and the vegetation been cleared around the area.

Action: Cllr Nicholls to contact the Forest School Leader to discuss.

7 Correspondence received in relation to the Postman retiring was discussed.
Action?

8 Correspondence received in relation to traffic on Corby Road

Action: The Clerk to reply sharing the actions the Traffic committee are working on and that the new PCSO will be involved in helping to resolve the traffic issues in the Village. The Clerk to also share that that new TVAS's are on order.

9 Pocket Park Wall repair

The Clerk shared that the Contractor for the Pocket Park Wall repair has confirmed a start date of 5 May.

RESOLVED: Approved

25/ 037

Councillor Questions

At the meeting Cllr Fox shared that he had apologised to Cllr Nicholls for his comments at a previous meeting and wanted to share his apologies to all the Parish Council.

At the meeting Cllr Lilley raised the point of the bank signatory mandate may need to be updated and a new Finance committee may need to be formed after the elections in May.

Action: Cllr Fox and Cllr Lilley to check emails.

RESOLVED: Approved

25/038

Date of Next Meeting

10 March 2025

RESOLVED: Approved

25/039

Close

21.47pm

RESOLVED: Approved

Councillors' reports are available on the PC Website at <https://www.grettonparishcouncil.co.uk/>

Signed Cllr Lilley:
Date